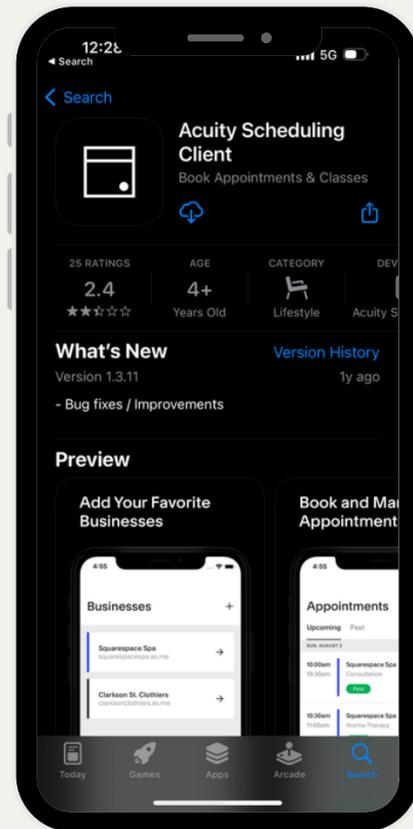


# MILOS DOG CLUB

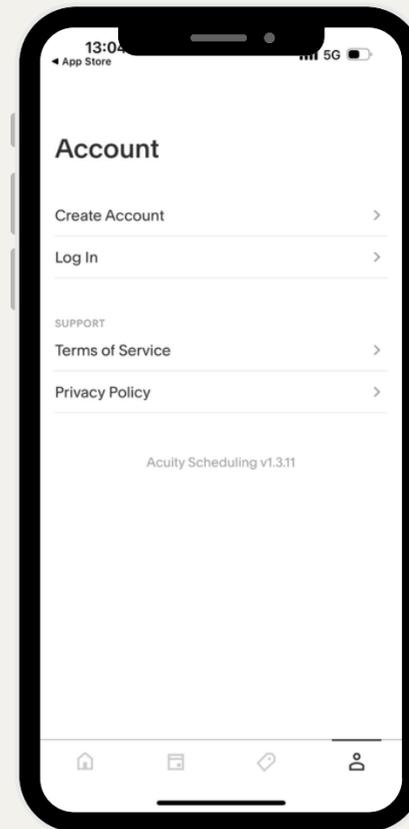
This guide will get you set up and booking your Milo's Dog Club appointments. Please follow the steps carefully.



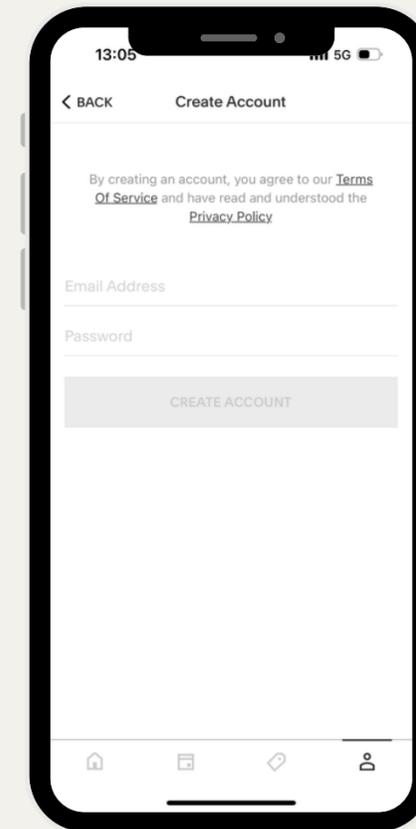
## STEP 1: SETTING UP YOUR NEW MILOS DOG CLUB ACCOUNT



1. Go into the App Store and search 'Acuity Scheduling Client'. Then, download it onto your phone.

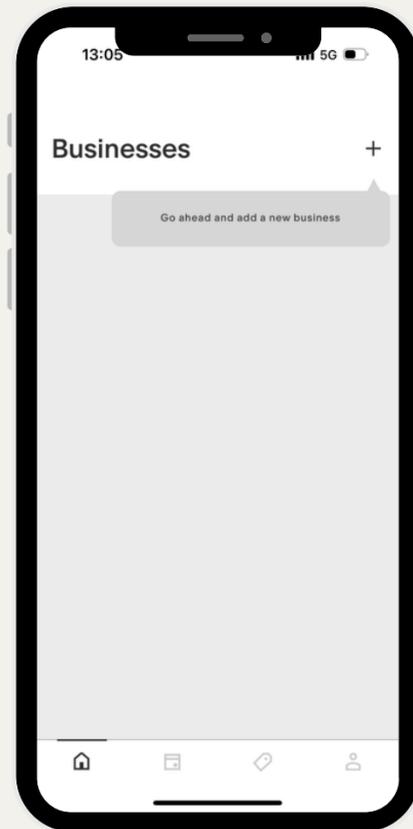


2. Open the App and click on the 'profile' widget in the bottom right. Then click, create account.

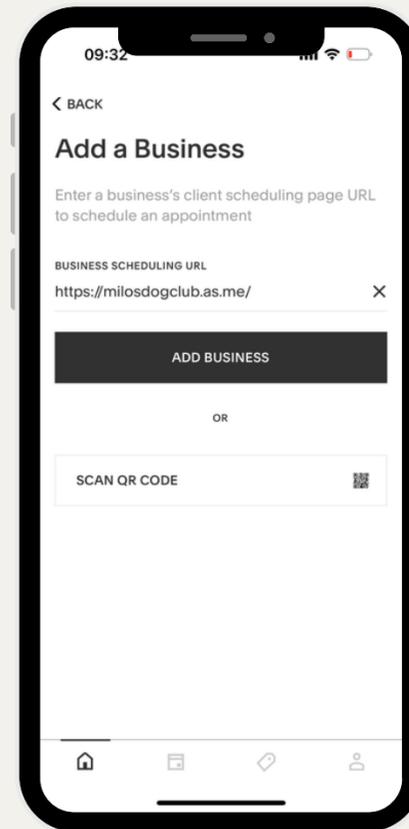


3. Create an account.

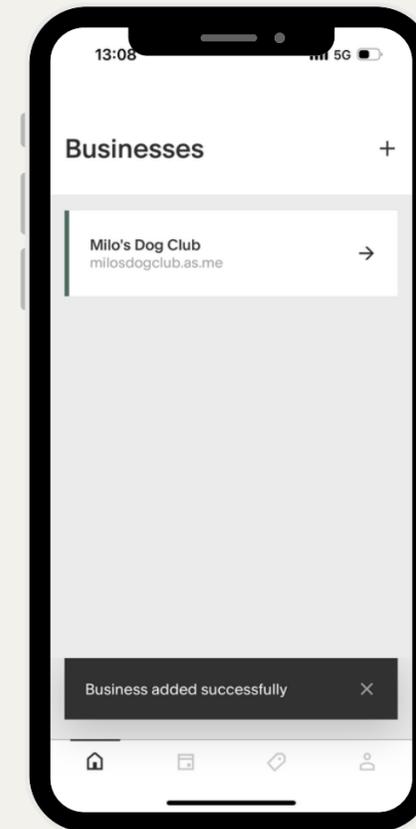
## STEP 2: ADD MILOS DOG CLUB TO THE APP



1. Once you've created an account, click on the 'house icon' in the bottom left. Then click on the '+ sign' in the top right.



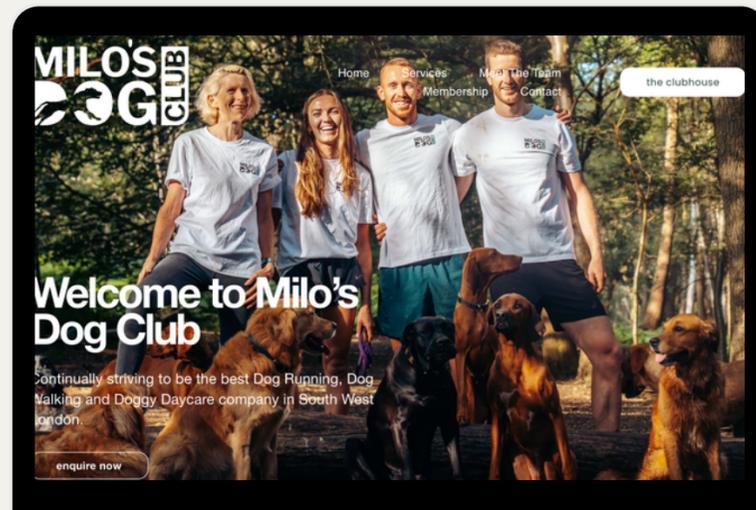
2. Input: **<https://milosdogclub.as.me/>** under Business scheduling URL and then click Add Business.



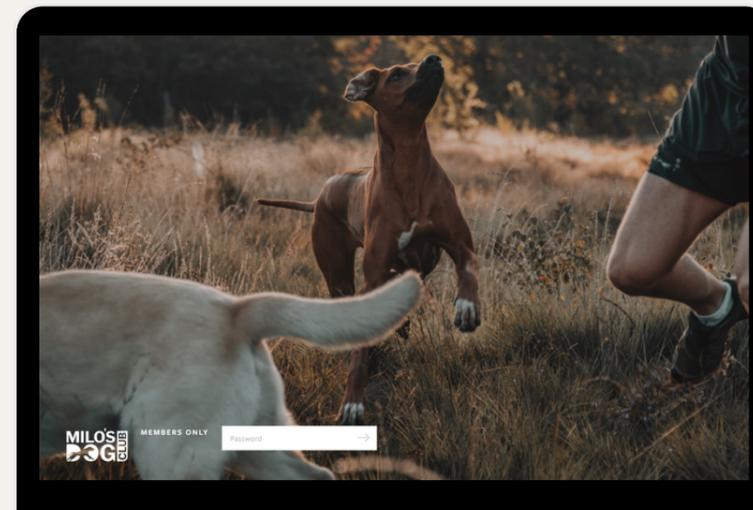
3. Milo's Dog Club will now appear under Businesses. If it does not, this is due to incorrect inputting of the URL. Please try again.

**NOW GO  
TO OUR  
WEBSITE**

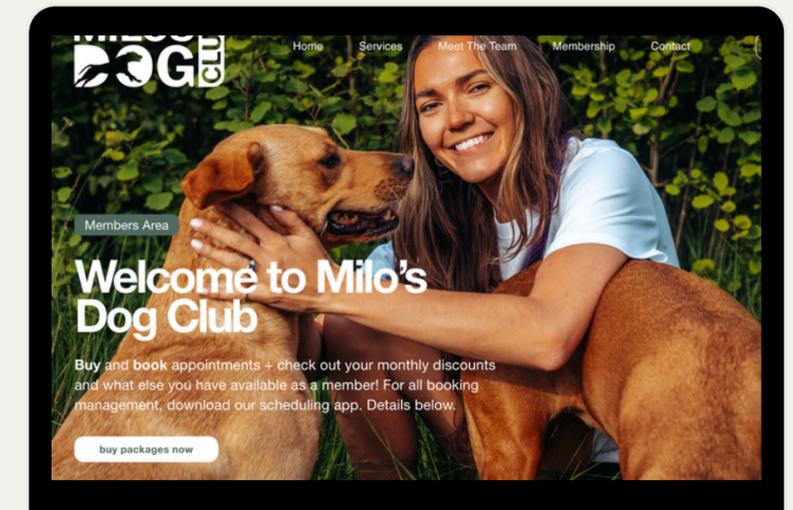
## STEP 3: BUY PACKAGES



1. On the homepage, click The Clubhouse button in the upper right-hand corner. The Clubhouse is where you buy your Pack Run packages.

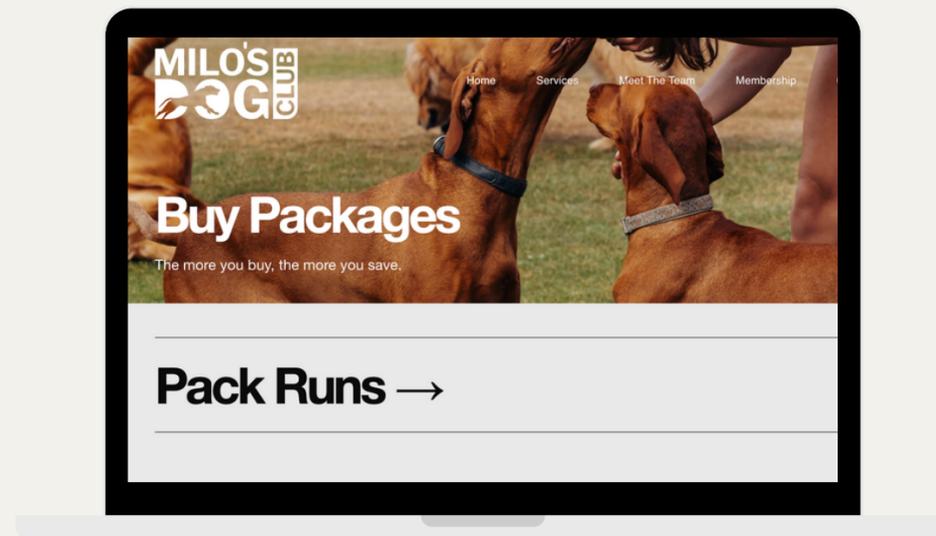


2. Enter password: MDC2022!



3. Click on 'Buy Packages now'.

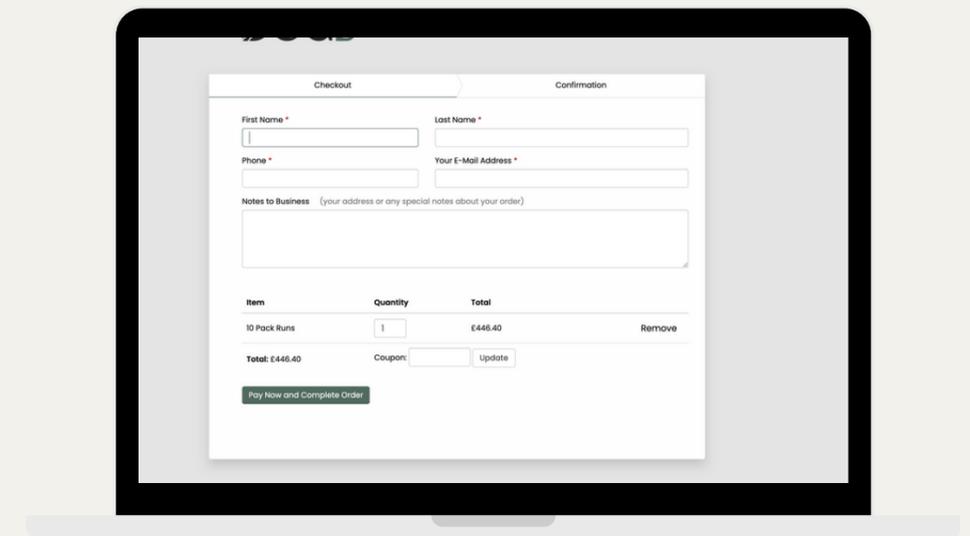
## STEP 3: BUY PACKAGES



4. Click on 'Pack Runs'.

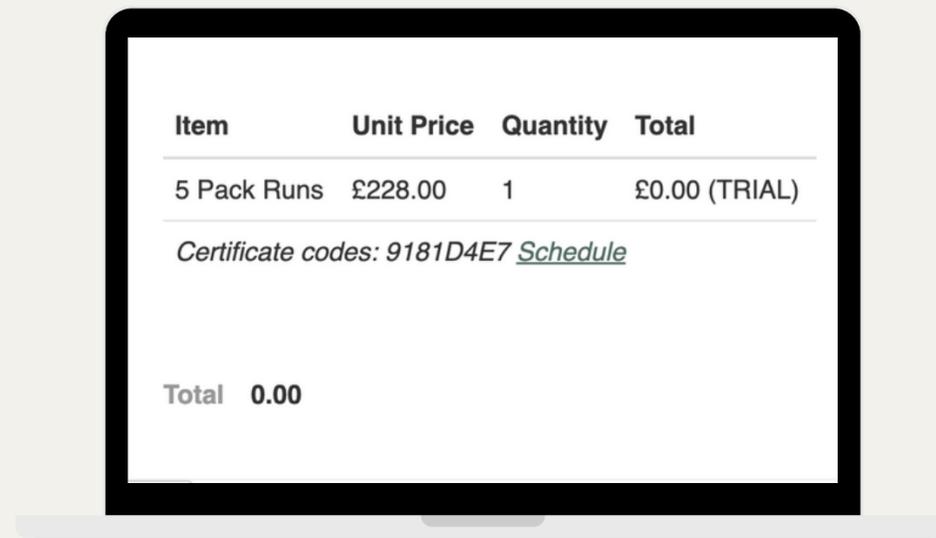


5. Choose your package. The more you buy the more you save.



6. Input your details and buy your selected package. Please use the same name and email address used to set up your account in our app.

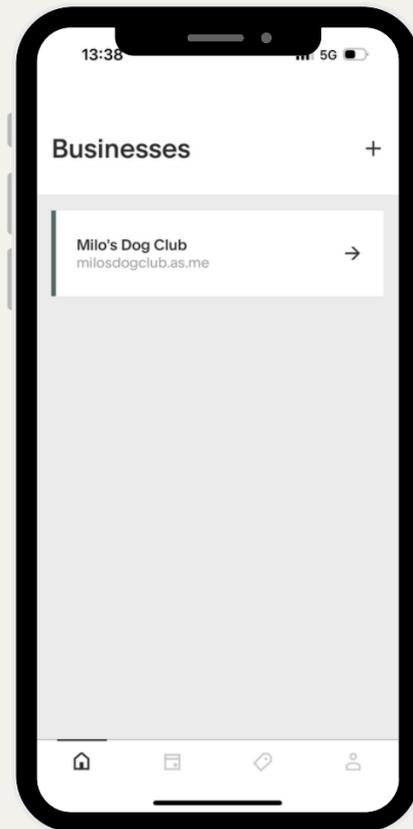
## STEP 3: BUY PACKAGES



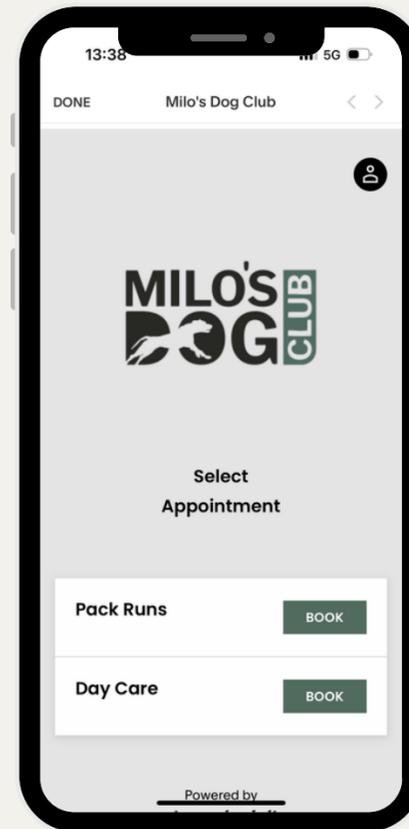
7. Upon receipt of purchase you will get a success screen with your certificate code. Make a note of this code as you will need it to redeem your package in app.

**NOW  
RETURN  
TO APP**

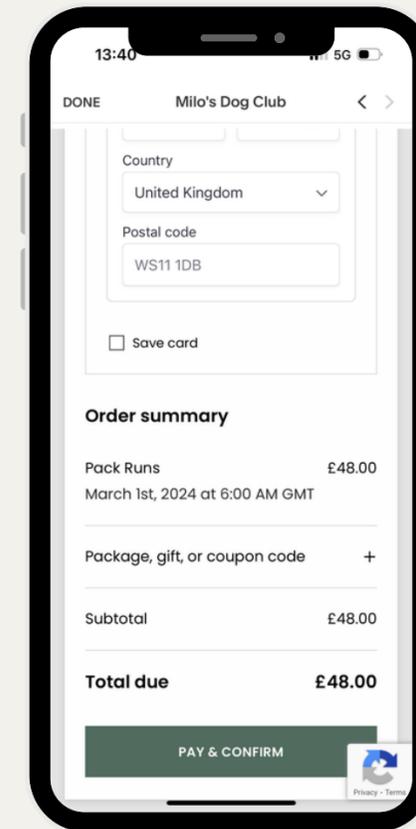
## STEP 4: BOOK SERVICES



1. To book services click on 'home icon' in the bottom left and then click through to Milo's Dog Club.

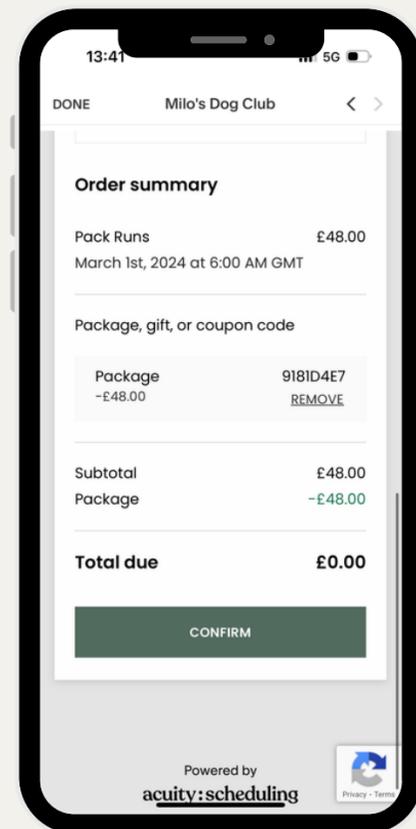


2. Pick 'Pack Runs' and follow the steps to book.

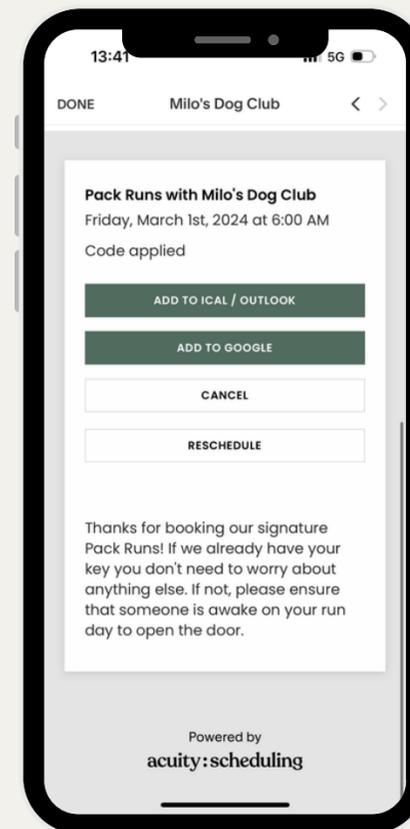


3. Before payment click on 'Packages, Gift or Coupon Code' and input your coupon code that was generated for you after buying your packages (see point 7, Step 3)

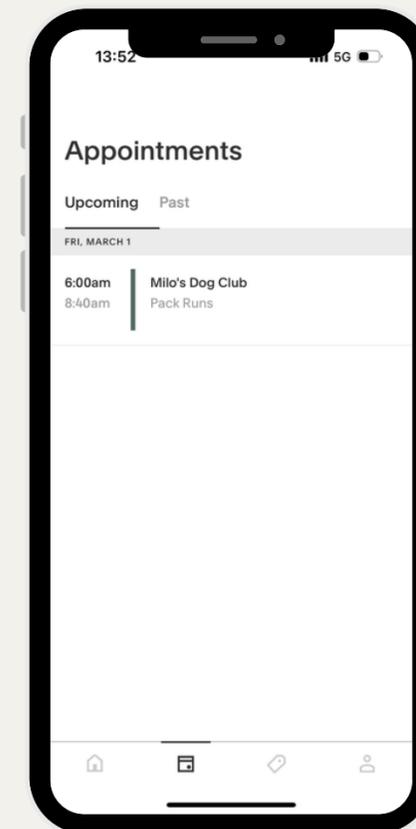
## STEP 4: BOOK SERVICES



4. After inputting your code and clicking apply the 'Total Due' will change to £0.00. Please then click 'Confirm'.

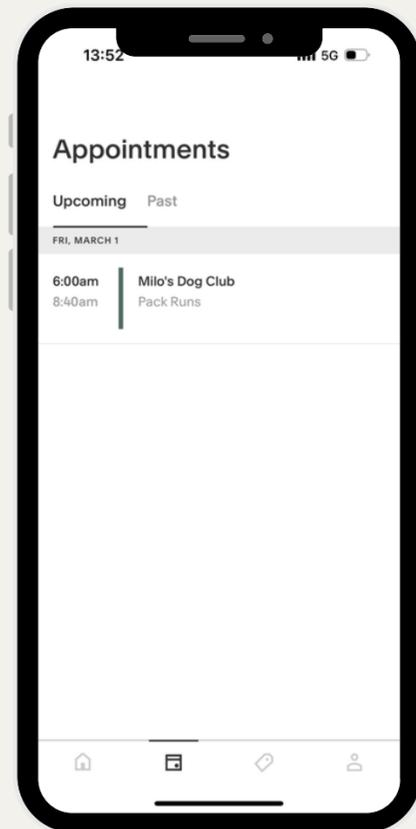


5. Add your session into your calendar.

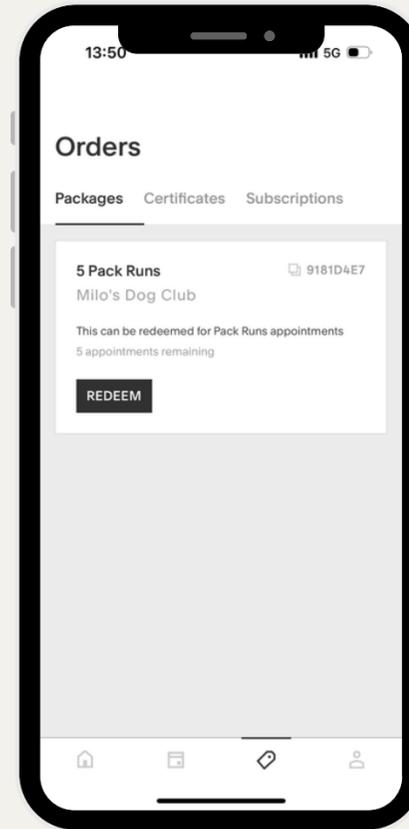


6. Your appointment will now appear in your calendar tab

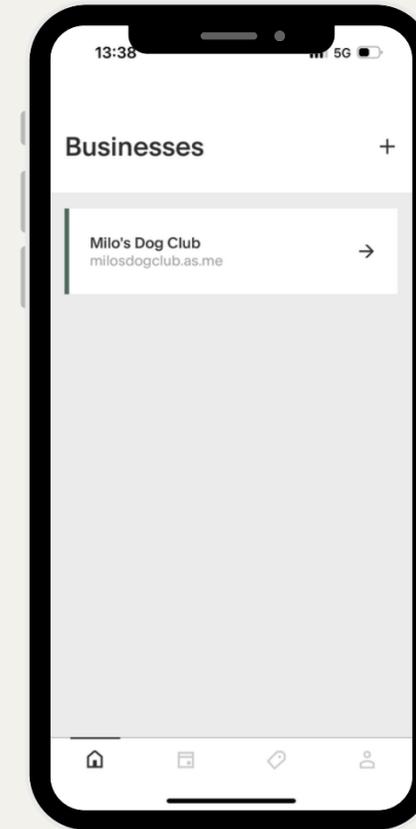
## STEP 5: MANAGING YOUR ACCOUNT



1. To view all upcoming appointments click on the calendar tab.



2. You can keep track of your packages and how many runs you have remaining on it in the label tab.



3. To book more appointments follow the same process.

# YOU ARE SET

For any questions please reach out over email:

[milo@milosdogclub.com](mailto:milo@milosdogclub.com)

